

LIBRARY USER'S RULES

1. **Membership** in the Information Resource Center Library **is granted on an individual basis free** to persons over the age of 18. It may not be transferred, nor may the membership card be loaned to another person.

2. **A member must bring his/her membership card** when visiting the library. Changes of address should be reported immediately to the librarian.

3. **Membership in the library is valid for one year** and enables a person to borrow up to two books at a time from the circulating collection. A lost membership card will be replaced at the cost of 500 FCFA.

4. **Library publications must be returned on or before the due date.** Books may be renewed for an additional two weeks if no one else is waiting for them. Titles currently out on loan may be reserved at the Circulation Desk, by phone or by email.

5. **A fine of 100 FCFA per day is charged for an overdue book.** Books cannot be borrowed until the fine is paid. If a book is damaged or lost, the member must contribute to replacement costs.

6. **Photocopying** is subject to international copyright agreements. In keeping with those agreements, photocopying services are available for Library materials at a cost of 25 FCFA per page.

7. **Internet access.** Online searching by the Internet is available on a scheduled basis. The basic rate will be charged if usage is more than 30 mins. Printing on the laser printer is available at FCFA 50 per page after 5 pages. Request forms for Internet search or CD-ROM and a log book are available for sign-in.

8. **Failure to comply with library rules will result in the suspension of membership privileges.**

9. **Bags, handbags, parcels and non-library reading materials may not be brought into the library.** Food and drink may not be consumed on the premises

Information Resource Center
Avenue Rosa Parks
P.O.Box 817 Yaounde ,Cameroon
Phone:(237) 220-15-00
Ext:4207,4117,4021, 4168 & 4340
Fax:(237)220-14-02



*Public Affairs Section
United States Embassy
Yaounde, Cameroon*

**Information
Resource Center
(IRC)**

For comprehensive, current and authoritative information on U.S., visit, call, email or fax the U.S. Embassy Information Resource Center (IRC/Library).

*Public Affairs Section
United States Embassy Yaounde,
Cameroon*

Email:yaoundeirc2@state.gov

Information Resource Center (IRC)

The Information Resource Center (IRC) is a component of the Public Affairs Section of the U.S. Embassy in Yaounde. It is both a public lending library for students, the academia and the general public, and a reference / research center which aims at providing comprehensive and authoritative information on the United States to those who need to make informed decisions. In this latter regard, some of its target audiences include top government officials, NGOs, journalists and researchers.

The Information Resource Center (IRC) is located at:

Rosa Parks Avenue

P.O. Box 817, Yaounde

Telephone: (237) 220-15-00
Ext: 4207, 4117, 4021, 4168 & 4340

Fax: (237) 220-14-02

IRC Resources

The IRC is equipped with both print and electronic resources on various subjects such as the media, government and politics, economics, the environment, social and security issues, the rule of law and civic education, arts, history, literature, with special emphasis on U.S society and culture.

The Book Collection

The IRC has about 3,000 volumes in both the English and French languages. This collection includes approximately 400 specialized reference books.

Periodical & Newspaper Collection

The IRC is subscribed to more than 50 general and specialized periodicals in English and French, including scholarly journals and current American newspapers.

Online Databases

The IRC subscriptions also include several online databases covering a range of sources and subjects in mostly full-text format: Lexis-Nexis, Factiva, the Foundation Directory, Ralph J. Bunche online resources, to name a few.

Apart from in-depth and specialized searches for target audiences, the IRC provides quick reference services on contacts addresses, simple statistics, biographical information, professional and non-governmental associations, and articles in specific areas.

Reference queries are can be made in person during opening hours, or by mail, email, fax or telephone at the address above.

U.S. Embassy Web Site

The IRC manages the U.S. Embassy web site. Visit our web site at: <http://cameroon.usembassy.gov> where there are lots of links for information on the United States of America..

IRC Business Hours

The IRC is open during the followings times:

Mondays to Wednesdays

09:00 to 16:00 Non-stop

Thursday 09:00 to 12:00 Non-stop

The IRC is not open to the public on Fridays, and on U.S. and Cameroon official holidays.

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